

Assignment and Report

1. OPERATING NAME AND ADDRESS (INCLUDE ZIP CODE AND COUNTY) SOUTH CIRCLE JEWELRY & LOAN INC 2410 S. MACARTHUR DRIVE ALEXANDRIA, LA 71301, RAPIDES	2. U.I. NUMBER (ORG. SEG. CODE, ASSIGNMENT NO., P.P.C.) 777040-2015-0454-B1B			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">3. PERMIT/LICENSE NUMBER 572079027K18533</td> <td style="width: 33%;">4a. TARGET DATE 9/23/2015</td> <td style="width: 33%;">4b. TARGET HOURS</td> </tr> </table>	3. PERMIT/LICENSE NUMBER 572079027K18533	4a. TARGET DATE 9/23/2015	4b. TARGET HOURS
3. PERMIT/LICENSE NUMBER 572079027K18533	4a. TARGET DATE 9/23/2015	4b. TARGET HOURS		
5. REQUESTED BY (SIGNATURE, TITLE AND DATE)				

6. ATF OFFICER(S) ASSIGNED
 (b)(6),(b)(7)(C) Lead Investigator

7. ASSIGNED BY (SIGNATURE, TITLE AND DATE)
 (b)(6),(b)(7)(C) Area Supervisor, 07/30/2015

8. PURPOSE/SPECIAL INSTRUCTIONS
 CONDUCT ONSITE FIREARMS DISPOSITION EMPHASIS (DE) INSPECTION PER GUIDELINES SET FORTH IN IOI HANDBOOK.

9. INSPECTION RESULTS		<input type="checkbox"/> CHECK IF NO VIOLATIONS, ADJUSTMENTS, ETC		10. TRAVEL EXPENSES (OPTIONAL)	
NO. OF VIOLATIONS	8	NO. OF REFERRALS	2	2111 - PER DIEM	
NO. OF TECS CHECKS	582	NO. OF TECS HITS	3	2112 - P.O.A.	
NO. OF TAX ADJUSTMENTS		\$ VALUE OF TAX INCREASES		2113 - COMM. AIR	
		\$ VALUE OF TAX DECREASES		2114 - RENTAL CAR	
NO. OF ASSESSMENTS		\$ VALUE OF ASSESSMENTS		2115 - GPV EXPENSES	
NO. OF CLAIMS		\$ VALUE OF CLAIMS		2116 - MISC.	
NO. OF TAX PERIODS		\$ VALUE OF TAXES VERIFIED		TOTAL \$ FOR INSP.	

11. ATF OFFICER'S RECOMMENDATION
 Submitted by: (b)(6),(b)(7)(C) Industry Operations Investigator
 Submitted on: 05/17/2016

 Viols WC with WL and Recall

12. TIME ACCOUNTING DATA		
ATF OFFICER'S NAME (MONTH, YEAR, HOURS)	(b)(6),(b)(7)(C)	
AUG 2015	3.00	
OCT 2015	1.00	
JAN 2016	32.00	
FEB 2016	76.00	
MAR 2016	61.00	
APR 2016	11.00	
MAY 2016	8.00	
JUN 2016	7.00	
ATF OFFICER'S SUBTOTAL	199.00	ATF OFFICER'S SIGNATURE
TOTAL HOURS	199.00	

Assignment and Report

1. OPERATING NAME AND ADDRESS (INCLUDE ZIP CODE AND COUNTY) SOUTH CIRCLE JEWELRY & LOAN INC 2410 S. MACARTHUR DRIVE ALEXANDRIA, LA 71301, RAPIDES	2. U.I. NUMBER (ORG. SEG. CODE, ASSIGNMENT NO., P.P.C.) 777040-2015-0454-B1B		
	3. PERMIT/LICENSE NUMBER 572079027K18533	4a. TARGET DATE 9/23/2015	4b. TARGET HOURS
5. REQUESTED BY (SIGNATURE, TITLE AND DATE)			

13. REVIEW AND ROUTING

REVIEW COMMENTS AND RECOMMENDATION

Viols WC with WL and Recall

REVIEWED CONCUR SEE COMMENTS FINAL DISPOSITION

SIGNATURE AND TITLE (b)(6),(b)(7)(C) - Area Supervisor	(b)(6),(b)(7)(C)	REVIEW DATE 05/24/2016
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REVIEW COMMENTS AND RECOMMENDATION

See PII dated 5/27/16 MDWREN

Viols WC with WL and Recall

REVIEWED CONCUR SEE COMMENTS FINAL DISPOSITION

SIGNATURE AND TITLE MDWREN - DIO	REVIEW DATE 05/27/2016
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ROUTING SEQUENCE AND DATE

- 1. _____
- 2. _____
- 3. _____
- 4. _____

CONTROL FILE POSTED DATE _____

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Address: 2410 S. MacArthur Drive
Alexandria, LA 71301
Rapides Parish

1 - Introduction

Inspection Profile:

In accordance with ATF F 5700.14, Assignment and Report, Investigator (b)(6),(b)(7)(C) conducted a Firearms DE Investigation of South Circle Jewelry & Loan, Inc. at the above referenced address beginning on January 26, 2016. The period of inspection was January 26, 2015 - January 26, 2016. (b)(6) Store Manager, was interviewed and identified by (b)(6). Also present and assisting with the inspection was (b)(6) Sales, identified by (b)(6). George Lyles, President / Responsible Person, identified by (b)(6), was subsequently present after returning from out of town. Advanced notification was not given prior to the investigation.

A closing conference was held with Mr. Lyles and (b)(6) on April 18, 2016.

Business Profile:

South Circle Jewelry & Loan, Inc. is a storefront located in a commercial area in close proximity to other businesses. South Circle Jewelry & Loan, Inc. pawns and sells used firearms, sells new guns, as well as tools, jewelry, electronics and other miscellaneous items. Mr. Lyles stated that they did not conduct gunsmith work, sell at gunshows or conduct internet sales. There is no other business conducted from the premises. Mr. Lyles said that he had a website, but it has not been maintained or used for gun sales. After an internet query it did not appear that the licensee had an active website of the address provided. The licensee's primary supplier was the general public. The suppliers of the new guns was (b)(4). There are no offsite storage locations. The licensee does not sell or deal in NFA Firearms, importation, exportation or manufacturing. As per the FLS the FFL was originally issued on September 22, 1984.

The licensee had acquired approximately (b)(4) firearms (approximately (b)(4) handguns to (b)(4) long guns) and disposed of approximately (b)(4) firearms during the period of inspection. The licensee deals in approximately (b)(4) used firearms and approximately (b)(4) new.

The licensee holds an additional active license, 5-72-079-02-6D-93368, for Alexandria Pawn, 2859 N. MacArthur Drive, Alexandria, LA.

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Name: South Circle Jewelry & Loan, Inc.
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The licensee displayed a (b)(3)(26 USC § 6103)
(b)(3)(26 USC § 6103) State of Louisiana Commissioner of Financial Institutions
Pawnbroker License # PB568-648, and a 2016 Rapides Parish Occupational
License # 32126-079-0-2016.

Ownership and Control:

George Lyles and Connie Thomas were listed as responsible persons on the Federal Licensing System (FLS). Mr. Lyles stated there had been no unreported changes of ownership or control.

South Circle Jewelry & Loan, Inc. had a current status of "In Good Standing" on the Louisiana Secretary of State commercial division website.

Variance:

The licensee holds an approved variance to utilize a computerized acquisition and disposition recordkeeping system dated April 23, 1991. The system appears to be in the proper format and in compliance with the variance. No new variance was requested.

2 - Recommendation

Viols WC with WL and Recall

A recommendation of a warning conference is being made for the following reason:

- Missing or more firearms after reconciliation.

3 - Inspection History

Date of Inspection: 9/23/2010
Type of Inspection: Compliance Inspection
UI#: 777040-2010-0147-B1B, IOI (b)(6),(b)(7)(C)
Inspection Results: Violations ROV ONLY, No Recall Inspection
Cited Violations: **27 CFR 478.21a**
Licensee failed to furnish all information required as indicated by the headings on the form and instructions on or pertaining to the form. forms)
27 CFR 478.124 (c)(1)
Licensee failed to obtain a properly completed form 4473. forms)

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

27 CFR 478.124(c)(3)(i)

Licensee failed to obtain a valid identification document.

27 CFR 478.124 (c)(3)(iv)

REPEAT VIOLATION CITED ON APRIL 16,2007

Licensee failed to record on the form the date on which NICS was contacted, as well as any response provided by the system, including any identification number provided by the system. forms)

27 CFR 478.124 (c)(4)

Licensee failed to identify the firearm to be transferred by listing on the form 4473 the type of firearm to be transferred. forms)

27 CFR 478.124(c)(5)

Licensee failed to properly date form 4473. forms)

27 CFR 126(a)

REPEAT VIOLATION CITED ON APRIL 16,2007

Licensee failed to attach Report of Multiple Sales (form 3310.4) to the respective form 4473. (b)(3) (112 Public Law 55 125 Stat 552)

27 CFR 478.125(e)

REPEAT VIOLATION CITED ON APRIL 16,2007

Licensee failed to maintain an accurate and complete disposition record. instances)

Date of Inspection:

4/11/2007

Type of Inspection:

Compliance Inspection

UI#:

777040-2006-0662-B1B, IOI (b)(6),(b)(7)(C)

Inspection Results:

ROV, No further action is recommended.

Cited Violations:

27 CFR 478.126a

Licensee failed to complete and submit ATF Form 3310.4 on a multiple handgun sale (b)(5) (112 Public Law 55 125 Stat 552)

27 CFR 478.125(e)

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Licensee failed to properly maintain acquisition/disposition record (disposition information was not recorded in [redacted] instances).

27 CFR 478.124(c)(3)(iv)

Licensee failed to complete item 21-c on ATF Form 4473 [redacted]

4 - Acquisition & Disposition (A&D) Record - Inventory

A full inventory was conducted during the inspection. The inventory verification disclosed a total of 676 firearms in the physical inventory and [redacted] open dispositions with a discrepancy of [redacted] (*The licensee had [redacted] firearms listed as available in the A&D record with no disposition recorded. An additional [redacted] firearms were in inventory with no acquisition recorded in the A&D record and [redacted] recorded as logged out when in inventory. There were [redacted] duplicate acquisition entries recorded. An inventory theft/loss report was also filed for [redacted] unaccounted for firearms*). Upon completion of the inventory reconciliation the A&D record and physical inventory agreed at [redacted] firearms. The following violations were revealed during the inventory verification:

Failure to accurately maintain the A & D Record book in [redacted] instances:

- [redacted] instances of failure to record the acquisition timely and/or correctly. **ROV#8, Worksheet 1 Lines** [redacted]

Acquisition not recorded prior to inspection or recorded as logged out when in inventory in [redacted] instances:

- [redacted] instances of failure to record the acquisition of a firearm in the time period required. The licensee stated that he had received the [redacted] handguns from a friend who didn't want them. Mr. Lyles said he intended to destroy them because they were "junk". The licensee destroyed the firearms by cutting them into several pieces, which was reflected as such in the A&D record. He said the long gun was reacquired and wasn't logged in timely. **ROV#8, Worksheet 1** [redacted]
- [redacted] instances of a firearm recorded as logged out when in inventory. **ROV#8, Worksheet 1 Lines** [redacted] **and Exhibit 13 pages 1, 2 & 3**

[redacted] of failure to record the disposition timely and/or correctly:

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

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- The disposition was recorded on the wrong line. **ROV#8, Worksheet 1** and **Exhibit 13 page 2**

Disposition Not Recorded (Disposition Reconciled) or duplicate entry in instances:

- instances of failure to record the disposition of a firearm. It was determined that these unaccounted for firearms had been transferred by either an ATF F 4473 or sent to a gunsmith for repair, but were not recorded as disposed timely as required.
ROV#8, Worksheet 1 Lines and **Exhibit 14**
- instances of a duplicate entry recorded. Mr. Lyles stated that it may have been employee error or within the software that had created the duplicate entries.
ROV#8, Worksheet 1 and **Exhibit 13 pages 4-8**

Missing from inventory:

- instances of a firearm missing from inventory and not reconciled.
ROV#8, Worksheet 1 and **Exhibit 15**

A violation of 27 CFR 478.125(e) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

The acquisition and disposition information was entered and corrective changes were made after the violations were disclosed during the inspection.

firearms were traced from acquisition to disposition with no discrepancies found.

As a result of the inventory reconciliation the licensee submitted a theft/loss report which included firearms (**Exhibit 15**). The licensee was initially afforded approximately one week to reconcile his records of several firearms that were unaccounted for. Upon return to the location Mr. Lyles said that he was able to reconcile quite a few of the firearms in question, but requested additional time to reconcile the remainder of the unaccounted for firearms. Mr. Lyles was afforded an additional week for reconciliation by supervisor approval. The licensee was unable to account for the disposition of the firearms after an "exhaustive search" through his records. He said that the staff looked through the ATF Forms 4473 and business records during the corresponding time frames of the potential transactions, but to no avail. He said that he contacted the manufacturer of the computer software he uses for

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Trade Name:

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his gun log for their assistance in trying to find any record of these firearms. He stated that the company assisted him with going through the records every way possible to find any record of an outgoing transaction pertaining to the firearms that may have been recorded within the software. He said there was no reason or record found of the [redacted] firearms not being in the store. Mr. Lyles stated that he feels the firearms were stolen by former employees over a period of time, but had no proof. He said that there would be absolutely no reason why he couldn't find any record of the firearms leaving the store whether by a receipt or other paperwork unless they were stolen. He said they would not transfer a firearm without completing an ATF Form 4473 as required. During the inspection the licensee subsequently reported the theft/loss on an ATF Form 3310.11 on 2/17/16 and given the ATF incident [redacted] (b)(3) (112 Public Law 55 125 Stat 552) An ATF E-Trace system query of reported FFL thefts by South Circle Jewelry & Loan, Inc. was conducted that showed the theft had been input into the system. The licensee recorded the ATF incident number in the A&D record for each firearm. The licensee stated that he did report the theft loss to the Rapides Parish Sheriff's Office, Det [redacted] (b)(6) and Case #2016-0004125.

5 - ATF Forms 4473 – NICS & Other Dispositions

There was a total of [redacted] ATF Forms 4473 for the inspection period of January 26, 2015 - January 26, 2016, all were reviewed. The results revealed that [redacted] forms contained a total of [redacted] errors / omissions. Specific information regarding the cumulative total of errors/omissions and the FFL Audit Log verification is noted below:

Failure to obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form. [redacted] (b)(3) (112 Public Law 55 125 Stat 552) [redacted] ATF Forms 4473 contained a total of [redacted] omissions / errors.

A violation of 27 CFR 478.21(a) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10 and 6/30/04

(b)(3) (112 Public Law 55 125 Stat 552), (b)(6)

Failure to obtain a properly completed ATF Form 4473 prior to the disposition of a firearm. [redacted] (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [redacted] omissions / errors.

A violation of 27 CFR 478.124(c)(1) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10 and 6/30/04

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Reference ROV #2, Worksheet 2 and Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 5 -
(b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
(b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 11 -
(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Failure to verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used. (b)(3) (112 Public Law 55 125 Stat 552)
ATF Forms 4473 contained a total of [] omissions / errors.

A violation of 27 CFR 478.124(c)(3)(i) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10

Reference ROV #3, Worksheet 2 and Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Failure to record on ATF Form 4473 the date on which the licensee contacted the NICS, as well as any response provided by the system, including any identification number provided by the system. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [] omissions / errors.

A violation of 27 CFR 478.124(c)(3)(iv) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

Reference ROV #4, Worksheet 2 and Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 5 -
(b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Failure to identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [] omissions / errors.

A violation of 27 CFR 478.124(c)(4) was cited.

REPEAT OF VIOLATION CITED ON 9/24/10

Reference ROV #5, Worksheet 2 and Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Failure to sign and record the date the transfer was completed on ATF Form 4473. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [] omissions / errors.

A violation of 27 CFR 478.124(c)(5) was cited.

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
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REPEAT OF VIOLATION CITED ON 9/24/10

Reference ROV # 6, Worksheet 2 and Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 3 (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 5 - Exhibit 8 -

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 11 (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

The NICS FFL Audit Report was used to verify that the FFL was complying with the requirement to conduct a NICS check. The licensee had a total of [redacted] transactions [redacted] denied from 1/28/15 - 1/20/16, [redacted] proceed, [redacted] delayed and [redacted] open transactions of non-denied from 11/21/15 - 1/20/16) occurring within the inspection period listed on the FFL audit report. All NTN numbers were verified. The NICS FFL Audit Report was used to verify the NICS system was not being used for improper purposes. No discrepancies were found.

The licensee does make and receive firearm transfers for customers and maintains copies of the Federal Firearms Licenses in a folder when received from other dealers. There were no documented sales to law enforcement officers.

6 - Multiple Sales

The Violent Crime Analysis Branch FFL trace history query disclosed the licensee reported on ATF F 3310.4, Report of Multiple Sales/Other Disposition of Pistols and Revolvers, [redacted] multiple sales involving [redacted] handguns from January 20, 2015 – January 20, 2016.

A review of the ATF Forms 4473 revealed the licensee failed to submit ATF Form 3310.4, Report of Multiple Sales or Other Disposition of Pistols and Revolvers, in [redacted] (b)(3) (112 Public Law 55 125 Stat 552) involving [redacted] (b)(3) (112 Public Law 55 125 Stat 552) firearms.

A violation of 27 CFR 478.126a was cited for failure to submit ATF Form 3310.4. The licensee submitted ATF Forms 3310.4, Report of Multiple Sale or Other Disposition of Pistols and Revolvers, during to the investigation.

REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

Reference ROV #7, Worksheet 2, and Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) & Exhibit 16

7 - Suspicious/Prohibited Purchasers

All ATF F 4473 for the past 12 months were examined. There were no suspicious or prohibited purchasers identified.

George E. Lyles, President/Responsible Person, was selected for an Open Fox query. No prohibiting information was returned.

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(b)(3) (112 Public Law 55 125 Stat 552) purchasers were identified with no final disposition status recorded from NICS on the ATF Form 4473. These purchasers were queried in OpenFox and in ANR for a denied status. There was no indication of the purchasers being prohibited.

A total of () persons were queried in OpenFox. No prohibiting information was returned.

8 - Trace Activity

The Violent Crime Analysis Branch Firearm Trace History query revealed that the licensee was associated with () trace request (including () duplicates) during the past twelve (12) months from January 20, 2015 through January 20, 2016. (b)(3) (112 Public Law 55 125 Stat 552) was not completed to an individual purchaser. Specific information is noted below:

(b)(3) (112 Public Law 55 125 Stat 552)

The importance of completing a trace was discussed with the staff. The aforementioned trace (b)(3) (112 Public Law 55 125 Stat 552) was inquired about further. With the assistance of (b)(6) the A&D record book, firearm entry and the corresponding ATF Form 4473 were located for the firearm in question.

The information was recorded on a Traces Perfected Worknote and forwarded by e-mail to (b)(6),(b)(7)(C) Firearms Programs Specialist, of the National Tracing Center on January 29, 2016. The email also included a copy of the corresponding A&D record book page and the ATF Form 4473. (b)(6) responded that the information had been received and updated in the system.

A secondary market analysis was conducted on () firearms which were run in OpenFox. A "hit" was returned in Open Fox/NCIC for (b)(3) (112 Public Law 55 125 Stat 552) firearms. The licensee was instructed by the investigator to maintain possession of the firearms until further notice or contacted by the reporting agencies.

A Referral of Information was submitted on () of the firearms as a result (See Section 10 - **Referrals** for additional information).

9 - NFA/Importer/Collector/Manufacturer

The licensee was not a NFA dealer, an importer, a collector, or a manufacturer.

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Trade Name:

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10 - Referrals

Two (2) referrals were made as a result of this inspection:

Referral No. 2016-0018

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

See Attachments

Referral No. 2016-0019

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

See Attachments

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

11 - Other

Mr. Lyles was reminded to provide written notification (ATF I 5300.2, Youth Handgun Safety Act Notice) while delivering handguns to non-licensed individuals. The licensee displayed the ATF I 5300.1 poster.

12 - Closing Actions

On April 18, 2016, a closing conference was held with George Lyles and (b)(6). The licensee was informed of all recordkeeping requirements. The Acknowledgement of Federal Firearms Regulations was reviewed and signed by Mr. Lyles (Exhibit 17). The Report of Violations was also reviewed with and signed by Mr. Lyles. Copies of both were provided to the licensee for future reference. Investigator (b)(6),(b)(7)(C) answered all questions and provided contact phone numbers.

13 - Violations

1. 27 CFR 478.21(a)
REPEAT OF VIOLATION CITED ON 9/24/10 and 6/30/04

Nature of Violation:

Failure to obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form. (b)(3) (112 Public Law 55 125 Stat 552)
ATF Forms 4473 contained a total of (b)(3) omissions / errors:

- Item 10a, Ethnicity, was left blank in (b)(3) instances (Exhibits 7 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6))
- Item 11a, the licensee transferred a firearm to a non-licensee when the non-licensee answered "NO" to the question, indicating the transferee was not the actual buyer of the firearm in (b)(3) instances (Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) & Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)) and blank in (b)(3) instances (Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) & Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6))
- Item 18, Type of firearm, was blank in (b)(3) instances (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)
- Item 24, Buyer's Signature, was blank in (b)(3) instances (Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) & Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6))

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

- Item 25, Recertification Date, was blank in [redacted] instances (Exhibit 2 - [redacted] Exhibit 4 - [redacted] Exhibit 5 - [redacted] Exhibit 8 - [redacted] & Exhibit 9 - [redacted]);
- Item 30a, Total number of firearms transferred, was blank in [redacted] instances (Exhibit 1 - [redacted] Exhibit 2 - [redacted] Exhibit 8 - [redacted] Exhibit 9 - [redacted] Exhibit 12 - [redacted]) and recorded incorrectly in [redacted] (Exhibit 2 - [redacted]);
- Item 30b, Pawn Redemption, was blank in [redacted] instances (Exhibit 1 - [redacted] Exhibit 2 - [redacted] Exhibit 8 - [redacted] Exhibit 9 - [redacted] & Exhibit 12 - [redacted]);
- Item 31, Trade/corporate name and address of seller, was blank in [redacted] instances (Exhibit 4 - [redacted]);
- Item 32, Federal Firearms License Number, was blank in [redacted] instances (Exhibit 4 - [redacted]);
- Item 33, Seller's Name, was blank in [redacted] (Exhibit 12 - [redacted]);
- Item 35, Seller's Title, was blank in [redacted] (Exhibit 12 - [redacted]);

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

The licensee was instructed to obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form.

Reference Worksheet 2 and Exhibits 1 - 12

2. **27 CFR 478.124(c)(1)**
REPEAT OF VIOLATION CITED ON 9/24/10 and 6/30/04

Nature of Violation:

Failure to obtain a properly completed ATF Form 4473 prior to the disposition of a firearm. [redacted] ATF Forms 4473 contained a total of [redacted] omissions / errors:

- Item 2, the County (Parish), was blank in [redacted] (Exhibit 6 - [redacted] and recorded incorrectly in [redacted] instances (Exhibit 7 - [redacted] & Exhibit 9 - [redacted]);
- Item 11b, "Are you under indictment or information in any court for a felony, or any other crime, for which the judge could imprison you for more than one year?" was blank in [redacted] (Exhibit 2 - [redacted]);

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

- Item 11j, "Have you ever renounced your United States citizenship?" was blank in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552));
- Item 11i, "Are you an alien admitted to the United States under a nonimmigrant visa?", was blank in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552)) & Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552));
- Item 13, State of Residence, was blank in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552)) & Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552)) and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552));
- Item 14, Country of Citizenship, was blank in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552)), Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6) & Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552));
- Item 16, Transferee's/Buyer's Signature, was blank in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552));
- Item 17, Certification Date, was blank in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552)), Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552)) & Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552)) and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552)), Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552), Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6) Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552)) Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6)).

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

The licensee was advised to obtain a properly completed ATF Form 4473 prior to the disposition of a firearm.

Reference Worksheet 2 and Exhibits 1 - 12

3. 27 CFR 478.124(c)(3)(i)
REPEAT OF VIOLATION CITED ON 9/24/10

Nature of Violation:

Failure to verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used. (b)(3) (112 Public Law 55 125 Stat 552)
ATF Forms 4473 contained a total of (b)(3) (112 Public Law 55 125 Stat 552) omissions / errors:

- Item 20a, Identification, the expiration date was blank (Incomplete) in (b)(3) (112 Public Law 55 125 Stat 552) instances (Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552)), Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6) & Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552), (b)(6)).

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

(b)(3) (112 Public Law 55 125 Stat 552)(b)(6)), was recorded as expired in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) instances (**Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)** & **Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**) and an incorrect expiration date was recorded in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) (**Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**).

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

The licensee was instructed to verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used.

Reference Worksheet 2 and Exhibits 5, 6, 8, 10, 11 & 12

4. **27 CFR 478.124(c)(3)(iv)**
REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

Nature of Violation:

Failure to record on ATF Form 4473 the date on which the licensee contacted the NICS, as well as any response provided by the system, including any identification number provided by the system. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) omissions / errors:

- Item 21a, date the transferee's information was transmitted to NICS, was blank in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) (**Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**) and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) instances (**Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)** & **Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**).
- Item 21c, response initially provided by NICS, was blank in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) instances (**Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 10 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)** & **Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**);
- Item 21d, follow up response after the initial NICS response was "Delayed", was blank in (b)(3) (112 Public Law 55 125 Stat 552)(b)(6) instances (**Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 4 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 6 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 7 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**, **Exhibit 9 - (b)(3) (112 Public Law 55 125 Stat 552)(b)(6)**).

Licensee's Response:

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

The licensee was instructed to record on ATF Form 4473 the date, response, and identification number provided by the NICS.

Reference Worksheet 2 and Exhibits 1 - 12

5. **27 CFR 478.124(c)(4)**
REPEAT OF VIOLATION CITED ON 9/24/10
Nature of Violation:

Failure to identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473. [REDACTED] ATF Forms 4473 contained a total of [REDACTED] omissions / errors:

- Item 26, Manufacturer / Importer, was blank in [REDACTED] (Exhibit 6 - [REDACTED])
- Item 27, model of a firearm, was blank in [REDACTED] (Exhibit 6 - [REDACTED]);
- Item 28, Serial number of a firearm, was blank in [REDACTED] (Exhibit 6 - [REDACTED])
- Item 29, Type, was blank in [REDACTED] instances (Exhibit 1 - [REDACTED], Exhibit 6 - [REDACTED] & Exhibit 12 - [REDACTED]);
- Item 30, Caliber or Gauge, was blank in [REDACTED] (Exhibit 6 - [REDACTED]).

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

Licensee was instructed to identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473.

Reference Worksheet 2, and Exhibits 1, 6 & 12

6. **27 CFR 478.124(c)(5)**
REPEAT OF VIOLATION CITED ON 9/24/10

Nature of Violation:

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Failure to sign and record the date the transfer was completed on ATF Form 4473.

(b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of (b)(3) (112 Public Law 55 125 Stat 552) omissions / errors:

- Item 34, Transferor's/Seller's Signature, was blank in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6));
- Item 36, Date Transferred, was blank in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)), incomplete in (b)(3) (112 Public Law 55 125 Stat 552) (Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)) and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) instances (Exhibit 1 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)) Exhibit 2 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 3 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 5 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 8 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) Exhibit 11 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6)).

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

The licensee was instructed to sign and record the date the transfer was completed on the ATF Form 4473 prior to the transfer of a firearm.

Reference Worksheet 2 and Exhibits 1, 3, 5, 8, 11 & 12

7. **27 CFR 478.126a**
REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

Nature of Violation:

Failure to submit ATF Form 3310.4, Report of Multiple Sales or Other Disposition of Pistols and Revolvers, for the multiple sale of handguns in (b)(3) (112 Public Law 55 125 Stat 552) , involving (b)(3) (112 Public Law 55 125 Stat 552) firearms.

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and sorry employees. He said he considered some of the staff as poorly trained.

Corrective Action:

ATF Form 3310.4, Report of Multiple Sale or Other Disposition of Pistols and Revolvers, was completed during the investigation.

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Reference Worksheet 2 and Exhibit 12 - (b)(3) (112 Public Law 55 125 Stat 552),(b)(6) & Exhibit 16

8. **27 CFR 478.125(e)**
REPEAT OF VIOLATION CITED ON 9/24/10 and 4/16/07

Nature of Violation:

Failure to accurately maintain the A & D Record book in [] instances.

(b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition timely and/or correctly:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the correct serial number of a firearm. **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552));**
- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition correctly. The serial number and firearm type were recorded incorrectly. **(Worksheet 1 Lines []);**
- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition correctly. The manufacturer was recorded incorrectly. **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552));**
- (b)(3) (112 Public Law 55 125 Stat 552) instances of recording an acquisition in error. Mr. Lyles stated he did not receive the firearms. The acquisitions were recorded in the computerized record prematurely and not properly removed when the customer changed their mind about the transaction. **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552));**

Acquisition not recorded prior to inspection or recorded as logged out when in inventory in [] instances:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition of a firearm in the time period required. **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552));**
- (b)(3) (112 Public Law 55 125 Stat 552) instances of a firearm recorded as logged out when in inventory. **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552) and Exhibit 13, pages 1, 2 & 3).**

(b)(3) (112 Public Law 55 125 Stat 552) of failure to record the disposition timely and/or correctly:

- (b)(3) (112 Public Law 55 125 Stat 552) of failure to record the disposition correctly. The firearm showed to be in inventory. **(Worksheet 1 Line 61 and Exhibit 13, page 2);**

Disposition Not Recorded (Disposition Reconciled) or duplicate entry in [] instances:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the disposition of a firearm in the time period required. (The firearms were determined to have been properly disposed of by viewing the ATF F 4473 or transferred to a gunsmith for repairs.) **(Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552) Exhibit 14 pages 1-4, 70, 71 - Exhibit 14**

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

pages 5-8, 72, 73, 74 - Exhibit 14 pages 9-12, 75 - Exhibit 14 pages 13-16, 76 - Exhibit 14 pages 17-20, 77 - Exhibit 14 pages 21-24, 78, 85 - Exhibit 14 pages 25-28, 86, 87, 88, 89, 90 - Exhibit 14 pages 29-32, 92 - Exhibit 14 pages 33-36, 93 - Exhibit 14 pages 37-40, 94 - Exhibit 14 pages 41-44, 95-97, 98 - Exhibit 14 pages 45-48, 102 & 103).

- (b)(3) (112 Public Law 55 125 Stat 552) instances of recording a duplicate entry of a firearm into the A & D record when only one entry should have been recorded (Worksheet 1 Lines (b)(3) (112 Public Law 55 125 Stat 552) - Exhibit 14 page 4, 67 - Exhibit 13 page 5, 69, 79, 80, 81 - Exhibit 13 page 6, 84, 91 - Exhibit 13 page 7, 100, 101 - Exhibit 13 page 8 & 104);

Missing from inventory:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of a firearm missing from inventory and not reconciled. (Worksheet 1 Lines 105-115 and Exhibit 15)

Licensee's Response:

Mr. Lyles stated that the errors were because of carelessness and not completing the final steps within the software to reflect an accurate A&D record. He said he would incorporate regular inventories and the necessary training needed.

Corrective Action:

The licensee was instructed to accurately maintain the acquisition & disposition record book by recording the acquisition and disposition of a firearm correctly and timely.

The acquisition and disposition information was entered and corrective changes were made after the violations were disclosed during the inspection. During the inspection the licensee subsequently reported the theft/loss on an ATF Form 3310.11 on 2/17/16 and given the ATF incident #F20160000387.

X

(b)(6),(b)(7)(C)

Industry Operations Investigator

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

Index of Worksheets and Exhibits

Informational page

Worksheet 1 Firearms Inspection Inventory and A & D Review Worksheet

Worksheet 2 Firearms Inspection ATF Form 4473 Review Worksheet

Statistical Page

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

FIREARMS INSPECTION REPORT

Name: South Circle Jewelry & Loan, Inc.
Trade Name:

UI#: 777040-2015-0454-B1B
FFL#: 5-72-079-02-7K-18533

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Exhibit 15 - ATF Form 3310.11, Federal Firearms Licensee Theft/Loss Report
Exhibit 16 - Violent Crime Analysis Branch Firearm Trace History, pg. 5
Exhibit 17 - Acknowledgement of Federal Firearms Regulations

Attachments:

(b)(3) (112 Public Law 55 125 Stat 552),(b)(6)

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 1 of 8 Pages
License/Permit/Registry Number (if any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 1

Nature of Violation:

Failure to obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [] omissions / errors:

- Item 10a, Ethnicity, was left blank in [] instances;
- Item 11a, the licensee transferred a firearm to a non-licensee when the non-licensee answered "NO" to the question, indicating the transferee was not the actual buyer of the firearm in [] instances and blank in [] instances;
- Item 18, Type of firearm, was blank in (b)(3) (112 Public Law 55 125 Stat 552) [] instances;
- Item 24, Buyer's Signature, was blank in [] instances;
- Item 25, Recertification Date, was blank in [] instances;
- Item 30a, Total number of firearms transferred, was blank in [] instances and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552) [] instances;
- Item 30b, Pawn Redemption, was blank in [] instances;
- Item 31, Trade/corporate name and address of seller, was blank in [] instances;
- Item 32, Federal Firearms License Number, was blank in [] instances;
- Item 33, Seller's Name, was blank in (b)(3) (112 Public Law 55 125 Stat 552) [] instances;
- Item 35, Seller's Title, was blank in (b)(3) (112 Public Law 55 125 Stat 552) [] instances;

Citation: 27 CFR 478.21(a)

Date Corrections to be Made:

(If not corrected immediately)

Corrective Action to be Taken:

(If not corrected immediately)

To obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form.

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 2 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 2

Nature of Violation:

Failure to obtain a properly completed ATF Form 4473 prior to the disposition of a firearm.

(b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of [] omissions / errors:

- Item 2, the County (Parish), was blank in (b)(3) (112 Public Law 55 125 Stat 552) and recorded incorrectly in (b)(3) (112 Public Law 55 125 Stat 552) instances;

- Item 11b, "Are you under indictment or information in any court for a felony, or any other crime, for which the judge could imprison you for more than one year?" was blank in (b)(3) (112 Public Law 55 125 Stat 552)

- Item 11i, "Have you ever renounced your United States citizenship?" was blank in (b)(3) (112 Public Law 55 125 Stat 552)

- Item 11j, "Are you an alien admitted to the United States under a nonimmigrant visa?", was blank in [] instances;

- Item 13, State of Residence, was blank in four (4) instances and recorded incorrectly in []

- Item 14, Country of Citizenship, was blank in [] instances;

- Item 16, Transferee's/Buyer's Signature, was blank in (b)(3) (112 Public Law 55 125 Stat 552)

- Item 17, Certification Date, was blank in [] instances and recorded incorrectly in [] instances.

Date Corrections to be Made:

(If not corrected immediately)

Corrective Action to be Taken: To obtain a properly completed ATF Form 4473 prior to the

(If not corrected immediately) disposition of a firearm.

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 3 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Citation: 27 CFR 478.124(c)(1)

Number: 3

Nature of Violation:

Failure to verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used. [] ATF Forms 4473 contained a total of [] omissions / errors:

- Item 20a, Identification, the expiration date was blank (Incomplete) in [] instances, was recorded as expired in [] instances and an incorrect expiration date was recorded in []

Citation: 27 CFR 478.124(c)(3)(i)

Date Corrections to be Made:
 (If not corrected immediately)

Corrective Action to be Taken: To verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used.
 (If not corrected immediately)

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 4 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 4

Nature of Violation:

Failure to record on ATF Form 4473 the date on which the licensee contacted the NICS, as well as any response provided by the system, including any identification number provided by the system. (b)(3) (112 Public Law 55 128 Stat 592) ATF Forms 4473 contained a total of [] omissions / errors:

- Item 21a, date the transferee's information was transmitted to NICS, was blank in [] instances and recorded incorrectly in [] instances;
- Item 21c, response initially provided by NICS, was blank in [] instances;
- Item 21d, follow up response after the initial NICS response was "Delayed", was blank in [] instances.

Citation: 27 CFR 478.124(c)(3)(iv)

Date Corrections to be Made:
 (If not corrected immediately)

Corrective Action to be Taken: To record on ATF Form 4473 the date, response, and identification number provided by the NICS.
 (If not corrected immediately)

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 5 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 5

Nature of Violation:

Failure to identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473. (b)(3) (112 Public Law 55 125 Stat 552) ATF Forms 4473 contained a total of (b)(3) (112 Public Law 55 125 Stat 552) omissions / errors:

- Item 26, Manufacturer / Importer, was blank in (b)(3) (112 Public Law 55 125 Stat 552)
- Item 27, model of a firearm, was blank in (b)(3) (112 Public Law 55 125 Stat 552)
- Item 28, Serial number of a firearm, was blank in (b)(3) (112 Public Law 55 125 Stat 552)
- Item 29, Type, was blank in (b)(3) (112 Public Law 55 125 Stat 552) instances;
- Item 30, Caliber or Gauge, was blank in (b)(3) (112 Public Law 55 125 Stat 552)

Citation: 27 CFR 478.124(c)(4)

Date Corrections to be Made:

(If not corrected immediately)

Corrective Action to be Taken:

(If not corrected immediately)

To identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473.

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 6 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 6

Nature of Violation:

Failure to sign and record the date the transfer was completed on ATF Form 4473. (b)(3) (112 Public Law 55 125 Stat 552)
ATF Forms 4473 contained a total of [] omissions / errors:

- Item 34, Transferor's/Seller's Signature, was blank in (b)(3) (112 Public Law 55 125 Stat 552)
- Item 36, Date Transferred, was blank in (b)(3) (112 Public Law 55 125 Stat 552) incomplete in (b)(3) (112 Public Law 55 125 Stat 552) and recorded incorrectly in [] instances.

Citation: 27 CFR 478.124(c)(5)

Date Corrections to be Made:
(If not corrected immediately)

Corrective Action to be Taken: To sign and record the date the transfer was completed on the ATF Form 4473 prior to the transfer of a firearm.
(If not corrected immediately)

Number: 7

Nature of Violation:

Failure to submit ATF Form 3310.4, Report of Multiple Sales or Other Disposition of Pistols and Revolvers, for the multiple sale of handguns in (b)(3) (112 Public Law 55 125 Stat 552) involving [] firearms.

Citation: 27 CFR 478.126a

Date Corrections to be Made:
(If not corrected immediately)

Corrective Action to be Taken: ATF Form 3310.4, Report of Multiple Sale or Other Disposition of Pistols and Revolvers, was completed during the investigation.
(If not corrected immediately)

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 7 of 8 Pages
License/Permit/Registry Number <i>(If any)</i> 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 8

Nature of Violation:

Failure to accurately maintain the A & D Record book in instances.

instances of failure to record the acquisition timely and/or correctly:

- instances of failure to record the correct serial number of a firearm.
- instances of failure to record the acquisition correctly. The serial number and firearm type were recorded incorrectly.
- instances of failure to record the acquisition correctly. The manufacturer was recorded incorrectly.
- instances of recording an acquisition in error.

Acquisition not recorded prior to inspection or recorded as logged out when in inventory in instances:

- instances of failure to record the acquisition of a firearm in the time period required.
- instances of a firearm recorded as logged out when in inventory.

of failure to record the disposition timely and/or correctly:

- of failure to record the disposition correctly. The firearm showed to be in

Date Corrections to be Made:
(If not corrected immediately)

Corrective Action to be Taken:
(If not corrected immediately)

To accurately maintain the acquisition & disposition record book by recording the acquisition and disposition of a firearm correctly and timely.

The acquisition and disposition information was entered and corrective changes were made after the violations were disclosed during the inspection. During the inspection the licensee subsequently reported the theft/loss on an ATF Form 3310.11 on 2/17/16 and given the ATF incident #F20160000387

Report of Violations

Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor SOUTH CIRCLE JEWELRY & LOAN INC	Street Address 2410 S. MACARTHUR DRIVE	City ALEXANDRIA	State LA	Zip Code 71301-	County RAPIDES	Page 8 of 8 Pages
License/Permit/Registry Number (If any) 572079027K18533	Expiration Date 10/1/2017	Date(s) or Period of Inspection 01/26/2015 through 01/26/2016				

Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Inventory.

Disposition Not Recorded (Disposition Reconciled) or duplicate entry in instances:

- instances of failure to record the disposition of a firearm in the time period required.

- instances of recording a duplicate entry of a firearm into the A & D record when only one entry should have been recorded.

Missing from inventory:

- instances of a firearm missing from inventory and not reconciled.

Citation: 27 CFR 478.125(e)

I Have Received a Copy of This Report of Violations (Proprietor's signature and title)

George E. Lefler President/Owner

Date

04/18/16

Signature and Title of ATF Officer

(b)(6), (b)(7)(C)

INDUSTRY OPERATIONS INVESTIGATOR

Date

4/18/16



U.S. Department of Justice
Bureau of Alcohol, Tobacco,
Firearms and Explosives
One Galleria Blvd., Suite 1700
Metairie, LA 70001

www.atf.gov

June 1, 2016

777040:AJG
5373

CERTIFIED MAIL – RETURN RECEIPT REQUIRED

South Circle Jewelry & Loan, Inc.
2410 S. MacArthur Drive
Alexandria, LA 71301
RE: 5-72-079-02-7k-18533

Dear Mr. Lyles:

During a recent compliance inspection at your firearms business, South Circle Jewelry & Loan, Inc., 2410 S. MacArthur Drive, Alexandria, LA, covering the period of January 26, 2015 - January 26, 2016, you were cited for violations of 27 Code of Federal Regulations, Part 478. A Bureau of Alcohol, Tobacco, Firearms & Explosives (ATF) Investigator discussed these violations with you during the inspection. A copy of the Report of Violations, Form 5030.5, issued at the time of the inspection is enclosed.

It is important that we have a meeting with you to discuss the violations found. We would like to hold this meeting on **Tuesday, June 14, 2016 at 10:00 am at the Baton Rouge Field Division located at 5757 Corporate Blvd. Suite 300, Baton Rouge, LA 70808.** The agenda for the meeting will include a discussion of the reasons for the violations, a review of the legal requirements, and a discussion of steps taken by you to ensure future compliance. ATF Investigator (b)(6),(b)(7)(C) and I will be present at the meeting. Although we do not believe it necessary, legal counsel may assist you at your own expense if you so choose.

South Circle Jewelry & Loan, Inc.

The records you are required to maintain and the business operations you conduct are important to law enforcement in our continuing efforts to reduce violent crime and protect the public. It is essential that you comply with all Federal laws and regulations that govern your firearms business to aid in this effort to combat violent crime.

In the future, we will conduct a follow-up inspection. Any violations, either repeat or otherwise, could be viewed as willful and may result in the revocation of your license.

Please contact me at (b)(6) or (b)(6) to confirm this appointment, and to ask any questions you may have regarding this meeting. I look forward to speaking with you about the inspection.

(b)(6), (b)(7)(C)

Area Supervisor
New Orleans Area Office

Enclosure

cc: Federal Firearms Licensing Center
New Orleans III (IO) Field Office



U.S. Department of Justice
Bureau of Alcohol, Tobacco,
Firearms and Explosives
One Galleria Blvd., Suite 1700
Metairie, LA 70001

www.atf.gov

June 20, 2016

777040:AJG
5373

CERTIFIED MAIL – RETURN RECEIPT REQUIRED

South Circle Jewelry & Loan, Inc.
2410 S. MacArthur Drive
Alexandria, LA 71301
RE: 5-72-079-02-7K-18533

Dear Mr. Lyles:

This letter is in acknowledgement of a recently held Warning Conference with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). The conference referenced was held on Tuesday, June 14, 2016 at 10:00 am at the **Baton Rouge Field Division located at 5757 Corporate Blvd. Suite 300, Baton Rouge, LA 70808**. In attendance were New Orleans Area Supervisor **(b)(6),(b)(7)(C)**, Investigator **(b)(6),(b)(7)(C)** and Mr. George Lyles, President/Responsible Person. At the conference, violations cited during the inspection covering the period January 26, 2015 to January 26, 2016, and the necessary corrective action to prevent the violations from recurring were discussed.

You were given the opportunity to comment on the violations and what specific action you have taken to ensure that the violations will not recur. A copy of the Report of Violations, ATF Form 5030.5, is attached to this letter for reference.

You were cited for:

27 CFR 478.21(a) – Failure to obtain / furnish the information required on ATF Form 4473 as indicated by the headings on the form and the instructions on or pertaining to the form. (002)(12 Public Law 103-368)

ATF Forms 4473 contained a total of omissions / errors:

- Item 10a, Ethnicity, was left blank in instances;

- Item 11a, the licensee transferred a firearm to a non-licensee when the non-licensee answered “NO” to the question, indicating the transferee was not the actual buyer of the firearm in [] instances, and blank in [] instances;
- Item 18, Type of firearm, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 24, Buyer’s Signature, was blank in [] instances;
- Item 25, Recertification Date, was blank in [] instances;
- Item 30a, Total number of firearms transferred, was blank in [] instances, and recorded incorrectly in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 30b, Pawn Redemption, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 31, Trade/corporate name and address of seller, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 32, Federal Firearms License Number, was blank in [] instances;
- Item 33, Seller’s Name, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 35, Seller’s Title, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;

Regarding this violation, Mr. Lyles stated he has had an influx of employees over the years who were poorly trained. He stated that it was his fault for not properly training his employees. Mr. Lyles stated that since the inspection he now has two dedicated employees to review forms prior to the transfer of a firearm. He stated that double checking the forms should reduce discrepancies in the future.

27 CFR 478.124(c)(1) – Failure to obtain a properly completed ATF Form 4473 prior to the disposition of a firearm. [(b)(3) (112 Public Law 55 125 Stat 552)] ATF Forms 4473 contained a total of [] omissions / errors:

- Item 2, the County (Parish), was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] and recorded incorrectly in [] instances;
- Item 11b, “Are you under indictment or information in any court for a felony, or any other crime, for which the judge could imprison you for more than one year?” was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 11i, “Have you ever renounced your United States citizenship?” was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 11l, “Are you an alien admitted to the United States under a nonimmigrant visa?”, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 13, State of Residence, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances and recorded incorrectly in [] instances;
- Item 14, Country of Citizenship, was blank in [] instances;
- Item 16, Transferee’s/Buyer’s Signature, was blank in [(b)(3) (112 Public Law 55 125 Stat 552)] instances;
- Item 17, Certification Date, was blank in [] instances and recorded incorrectly in [] instances.

27 CFR 478.124(c)(3)(i) – Failure to verify the identity of the transferee by examining the identification document presented, and note on the ATF Form 4473 the type of identification used. [(b)(3) (112 Public Law 55 125 Stat 552)] ATF Forms 4473 contained a total of [] omissions / errors:

- Item 20a, Identification, the expiration date was blank (Incomplete) in [redacted] instances, was recorded as expired in [redacted] instances and an incorrect expiration date was recorded in [redacted].

Regarding the above violations, Mr. Lyles stated he has had an influx of employees over the years who were poorly trained. He stated that it was his fault for not properly training his employees. Mr. Lyles stated that since the inspection he now has two dedicated employees to review forms prior to the transfer of a firearm. He stated that double checking the forms should reduce discrepancies in the future. Mr. Lyles stated he also conducts in person training with all new employees and current employees are required to review the Best Practices Book. Mr. Lyles stated one employee was terminated as a result of poor recordkeeping.

27 CFR 478.124(c)(3)(iv) – Failure to record on ATF Form 4473 the date on which the licensee contacted the NICS, as well as any response provided by the system, including any identification number provided by the system. [redacted] ATF Forms 4473 contained a total of [redacted] omissions / errors:

- Item 21a, date the transferee’s information was transmitted to NICS, was blank in [redacted] and recorded incorrectly in [redacted] instances;
- Item 21c, response initially provided by NICS, was blank in [redacted] instances;
- Item 21d, follow up response after the initial NICS response was “Delayed”, was blank in [redacted] instances.

27 CFR 478.124(c)(4) – Failure to identify by manufacturer, model, serial number, type, and caliber or gauge of a firearm on ATF Form 4473. [redacted] ATF Forms 4473 contained a total of [redacted] omissions / errors:

- Item 26, Manufacturer / Importer, was blank in [redacted]
- Item 27, model of a firearm, was blank in [redacted]
- Item 28, Serial number of a firearm, was blank in [redacted]
- Item 29, Type, was blank in [redacted] instances;
- Item 30, Caliber or Gauge, was blank in [redacted]

Regarding the above violations, Mr. Lyles stated he has had an influx of employees over the years who were poorly trained. He stated that it was his fault for not properly training his employees. Mr. Lyles stated that since the inspection he now has two dedicated employees to review forms prior to the transfer of a firearm. He stated that double checking the forms should reduce discrepancies in the future. Mr. Lyles stated he also conducts in person training with all new employees and current employees are required to review the Best Practices Book. Mr. Lyles stated one employee was terminated as a result of poor recordkeeping. Mr. Lyles added that he has two pawn shops in the area and that he is not involved in the day to day operations of this location. He stated that his previous manager did not care about store operations.

27 CFR 478.124(c)(5) – Failure to sign and record the date the transfer was completed on ATF Form 4473. [redacted] ATF Forms 4473 contained a total of [redacted] omissions / errors:

- Item 34, Transferor's/Seller's Signature, was blank in (b)(3) (112 Public Law 55 125 Stat 552)
- Item 36, Date Transferred, was blank in (b)(3) (112 Public Law 55 125 Stat 552) incomplete in (b)(3) (112 Public Law 55 125 Stat 552) and recorded incorrectly in [] instances.

Regarding this violation, Mr. Lyles stated he does not know how the discrepancies occurred. He stated that double checking the forms should reduce discrepancies in the future. Mr. Lyles also stated he understands the importance of properly completing the forms and will comply in the future.

27 CFR 478.126a – Failure to submit ATF Form 3310.4, Report of Multiple Sales or Other Disposition of Pistols and Revolvers, for the multiple sale of handguns in (b)(3) (112 Public Law 55 125 Stat 552) involving [] firearms.

Regarding this violation, Mr. Lyles stated that he does not know what happened. He stated he believes it was an oversight. Mr. Lyles stated he is aware of the requirement and will comply in future transactions.

27 CFR 478.125(e) – Failure to accurately maintain the A & D Record book in [] instances.

(b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition timely and/or correctly:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the correct serial number of a firearm;
- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition correctly. The serial number and firearm type were recorded incorrectly;
- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition correctly. The manufacturer was recorded incorrectly;
- (b)(3) (112 Public Law 55 125 Stat 552) instances of recording an acquisition in error. Mr. Lyles stated he did not receive the firearms. The acquisitions were recorded in the computerized record prematurely and not properly removed when the customer changed their mind about the transaction.

Acquisition not recorded prior to inspection or recorded as logged out when in inventory in [] instances:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the acquisition of a firearm in the time period required;
- (b)(3) (112 Public Law 55 125 Stat 552) instances of a firearm recorded as logged out when in inventory.

(b)(3) (112 Public Law 55 125 Stat 552) of failure to record the disposition timely and/or correctly:

- (b)(3) (112 Public Law 55 125 Stat 552) of failure to record the disposition correctly. The firearm showed to be in inventory.

Disposition Not Recorded (Disposition Reconciled) or duplicate entry in [] instances:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of failure to record the disposition of a firearm in the time period required. (The firearms were determined to have been properly disposed of by viewing the ATF F 4473 or transferred to a gunsmith for repairs).
- (b)(3) (112 Public Law 55 125 Stat 552) instances of recording a duplicate entry of a firearm into the A & D record when only one entry should have been recorded.

Missing from inventory:

- (b)(3) (112 Public Law 55 125 Stat 552) instances of a firearm missing from inventory and not reconciled.

Regarding this violation, Mr. Lyles stated that prior to the inspection he did not conduct inventory verifications. He stated that he was not aware of the discrepancies and feel they occurred due to employees not paying attention. Mr. Lyles stated that since the inspection he will conduct inventory verifications every six months.

The violations for which you were cited could adversely impact law enforcement's ability to reduce violent crime and protect the public. You are reminded that future violations, repeat or otherwise, could be viewed as willful and may result in the revocation of your license. You may anticipate a follow-up inspection to ensure your compliance.

If you have any questions concerning your responsibilities as a Federal firearms licensee or if you require further clarification about particular requirements of Federal firearms laws, please contact us at (b)(6)

Sincerely,
(b)(6), (b)(7)(C)

Area Supervisor
New Orleans Area Office

Enclosure

cc: Federal Firearms Licensing Center
New Orleans III (IO) Field Office