

## Assignment and Report

1. OPERATING NAME AND ADDRESS (INCLUDE ZIP CODE AND COUNTY) Vandalia Tactical Supply LLC Vandalia Tactical 312 N. Dixie Dr. Vandalia, OH 45377, Montgomery	2. U.I. NUMBER (ORG. SEG. CODE, ASSIGNMENT NO., P.P.C.) 773015-2017-0362-B1B		
	3. PERMIT/LICENSE NUMBER 431113019K04516	4a. TARGET DATE 9/30/2017	4b. TARGET HOURS
	5. REQUESTED BY (SIGNATURE, TITLE AND DATE)		

6. ATF OFFICER(S) ASSIGNED  
(b)(6) Lead Investigator

7. ASSIGNED BY (SIGNATURE, TITLE AND DATE)  
(b)(6), Area Supervisor, 02/16/2017

8. PURPOSE/SPECIAL INSTRUCTIONS  
Conduct Firearms Disposition Emphasis Inspection. Refer to IOI Manual, Chapter C – Firearms Inspections and FY 17 Domain Assessment. Conduct 100% inventory and ATF Form 4473 review unless authorized in advanced by Area Supervisor and DIO.

9. INSPECTION RESULTS		<input type="checkbox"/> CHECK IF NO VIOLATIONS, ADJUSTMENTS, ETC	10. TRAVEL EXPENSES (OPTIONAL)	
NO. OF VIOLATIONS	4	NO. OF REFERRALS		2111 - PER DIEM
NO. OF TECS CHECKS	82	NO. OF TECS HITS		2112 - P.O.A.
NO. OF TAX ADJUSTMENTS		\$ VALUE OF TAX INCREASES		2113 - COMM. AIR
		\$ VALUE OF TAX DECREASES		2114 - RENTAL CAR
NO. OF ASSESSMENTS		\$ VALUE OF ASSESSMENTS		2115 - GPV EXPENSES
NO. OF CLAIMS		\$ VALUE OF CLAIMS		2116 - MISC.
NO. OF TAX PERIODS		\$ VALUE OF TAXES VERIFIED		TOTAL \$ FOR INSP.

11. ATF OFFICER'S RECOMMENDATION  
Submitted by (b)(6) - Industry Operations Investigator

Submitted on: 02/16/2017  
On 4/26/16, IOI (b)(6) initiated a Firearms Disposition Emphasis Inspection at the premises of Vandalia Tactical Supply LLC. The inspection covered the period between 4/26/16 to 4/26/17. The inspection disclosed the following: Four violations cited: 1) 27 CFR 478.21a on (b)(6) form; 2) CFR 478.124(c)(1) on (b)(6) forms; 3) 27 CFR 478.125(e) in (b)(6) instance; and 4) 27 CFR 478.39a in (b)(6) instances. All violations were cited on ATF F 5030.5 (ROV). Further inspection disclosed 809 firearms on hand, 740 ATF Forms 4473 on hand/reviewed, and 158 NTN provided by FBI-NICS verified; no discrepancies disclosed. No further field actions taken.

Viols WL ONLY and No Recall Inspection

12. TIME ACCOUNTING DATA		
ATF OFFICER'S NAME (MONTH, YEAR, HOURS)	(b)(6)	
FEB 2017	1.00	
MAR 2017	4.50	
APR 2017	18.00	
MAY 2017	29.00	
ATF OFFICER'S SUBTOTAL	52.50	ATF OFFICER'S SIGNATURE
TOTAL HOURS	52.50	

13. REVIEW AND ROUTING

REVIEW COMMENTS AND RECOMMENDATION  
Viols WL ONLY and No Recall Inspection

<input checked="" type="checkbox"/> REVIEWED		<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> SEE COMMENTS	<input checked="" type="checkbox"/> FINAL DISPOSITION
SIGNATURE AND TITLE (b)(6) - Area Supervisor	(b)(6)	REVIEW DATE 05/08/2017		

February 11, 2017

ATF EF 5700.14 (10-98) For Official Use Only

## Assignment and Report

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	3. PERMIT/LICENSE NUMBER 431113019K04516	4a. TARGET DATE 9/30/2017	4b. TARGET HOURS
	5. REQUESTED BY (SIGNATURE, TITLE AND DATE)		

ROUTING SEQUENCE AND DATE

- ☐ 1. \_\_\_\_\_  
☐ 2. \_\_\_\_\_  
☐ 3. \_\_\_\_\_  
☐ 4. \_\_\_\_\_

CONTROL FILE POSTED DATE \_\_\_\_\_



U.S. Department of Justice

Bureau of Alcohol, Tobacco,  
Firearms and Explosives

550 Main Street, Room 8507  
Cincinnati, OH. 45202

MAY 08 2017

www.atf.gov

773015 (b)(6)  
5373

**CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Vandalia Tactical Supply, LLC.  
Vandalia Tactical  
312 N. Dixie Dr.  
Vandalia, OH 45377

Dear Mr. Bill Jerrett & Brandon Estep:

During a recent inspection at your firearms business covering the period of April 26, 2016, to April 26, 2017, you were cited for a violation of Title 27, Code of Federal Regulation, Part 478. A copy of the Report of Violation, ATF F 5030.5, issued at the time of the inspection is enclosed.

The violation was fully explained to you or your designated responsible person by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Industry Operations Investigator. You or your responsible person indicated that you understood the requirements of the firearms laws and regulations, and that corrective actions would be taken to eliminate future violations.

The records you are required to maintain and the business operations you conduct are important to law enforcement in our continuing efforts to reduce violent crime and protect the public. It is essential that you comply with all Federal laws and regulations that govern your firearms business. This is critical to carrying out our mission to protect the public and to ensure that criminals do not gain access to firearms. ATF appreciates the efforts you and other industry members make in this area. We look forward to continuing to work with you in that regard.

Mr. Bill Jerrett & Brandon Estep

You are reminded that retention of your Federal firearms license is conditioned upon your compliance with Federal laws and regulations. Any further violations, either repeat or otherwise, could be viewed as willful and may result in the revocation of your license. Please ensure that future compliance is achieved.

Should you have any questions regarding this matter, please contact IOI, (b)(6),  
(513) 684-3351

Sincerely,

(b)(6)

Area Supervisor

Cc: Federal Firearms Licensing Center  
Cincinnati II Field Office  
Correspondence File



## Report of Violations

### Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor Vandalia Tactical Supply LLC Vandalia Tactical	Street Address 312 N. Dixie Dr.	City Vandalia	State OH	Zip Code 45377-	County Montgomery	Page 1 of 3 Pages
License/Permit/Registry Number (If any) 431113019K04516		Expiration Date 10/1/2019	Date(s) or Period of Inspection 04/26/2016 through 04/26/2017			

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 1

#### Nature of Violation:

Failure to obtain properly completed ATF F 4473 in (b)(3) 112 out of 740 forms examined. On (b)(3) 112 form, in Section C, item# 23 - Recertification (2016 revised) was blank.

(b) (3) - Public Law 112-55 (125 Stat. 552), (b) (6)

Citation: 27 CFR 478.21(a)

#### Date Corrections to be Made:

(If not corrected immediately)

#### Corrective Action to be Taken:

(If not corrected immediately)

IOI (b)(6) advised the licensee to ensure that ATF Form 4473 was complete and accurate prior to transferring firearms to non-licensees in the future. IOI (b)(6) further advised that a secondary review of ATF Forms 4473 be conducted for accuracy prior to completion of the transaction; licensee agreed to comply.

## Report of Violations

### Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

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License/Permit/Registry Number (If any) 431113019K04516	Expiration Date 10/1/2019	Date(s) or Period of Inspection 04/26/2016 through 04/26/2017				

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 2

#### Nature of Violation:

Failure to obtain properly completed ATF Forms 4473 in (b)(3) out of 740 forms examined. On (b)(3) forms, in Section A, item 11k was blank. On (b)(3) form, Section A, items 17 was blank. On (b)(3) forms, Section A, item 21d-1 was blank (2016 revised). And, on (b)(3) form Section A, items 14 & 15 were blank (2016 revised).

(b) (3) - Public Law 112-55 (125 Stat. 552), (b) (6)

Citation: 27 CFR 478.124(c)(1)

#### Date Corrections to be Made:

(If not corrected immediately)

#### Corrective Action to be Taken:

(If not corrected immediately)

IOI (b)(6) advised licensee to ensure that ATF Forms 4473 were complete and accurate prior to transferring firearms to non-licensees. IOI (b)(6) further advised licensee to slow down and be more attentive when completing Forms 4473 in the future; licensee agreed to comply.

## Report of Violations

### Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor Vandalia Tactical Supply LLC Vandalia Tactical	Street Address 312 N. Dixie Dr.	City Vandalia	State OH	Zip Code 45377-	County Montgomery	Page 3 of 3 Pages
License/Permit/Registry Number (If any) 431113019K04516		Expiration Date 10/1/2019		Date(s) or Period of Inspection 04/26/2016 through 04/26/2017		

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 3

#### Nature of Violation:

Failure to accurately maintain acquisition and disposition record book: In (b)(3) instance, licensee failed to record the disposition information out of his A&D record book for (b)(3) - Public Law 112-55 (125 Stat. 552), (b)(6)

Citation: 27 CFR 478.125(e)

Date Corrections to be Made: 06/01/2017

(If not corrected immediately)

Corrective Action to be Taken: IOI (b)(6) cited licensee under 27 CFR 478.125(e) for

(If not corrected immediately)

failure to maintain his A&D Records. IOI also informed licensee that if he could not locate the ATF Form 4473, within 30 days, the firearm should be reported as loss to ATF Tracing Center on ATF F 3310.11., Federal Firearms Licensee Theft/Loss Report; licensee agreed to comply.

Number: 4

#### Nature of Violation:

Failure to notify ATF of missing firearms within 48 hours and completing an ATF Form 3310.11, Federal Firearms Licensee Theft/Loss Report: In (b)(3) instances, licensee failed to report missing firearms inventory that he discovered on 2/1/16 to ATF Firearms Tracing Center. However, on 2/1/16, he did report the firearms to local PD (Vandalia Police Department) under Case# 201600004414-000 as missing. Nevertheless, IOI (b)(6) required licensee to report the firearms to ATF Tracing Center during this inspection under incident# 20170001-003; licensee complied.

Citation: 27 CFR 478.39a

Date Corrections to be Made:

(If not corrected immediately)

Corrective Action to be Taken: IOI (b)(6) instructed the licensee to immediately report the

(If not corrected immediately)

missing firearms inventory to ATF Tracing Center, complete an ATF Form 3310.11 - Federal Firearms Licensee Theft/Loss Report, and to ensure that each firearms was properly logged out of his A&D Records using ATF Incident# 20170001-003. Licensee willfully complied

I Have Received a Copy of This Report of Violations (Proprietor's signature and title)

Date

Signature and Title of ATF Officer

Date

## Assignment and Report

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	3. PERMIT/LICENSE NUMBER 431113019K04516	4a. TARGET DATE 9/30/2017	4b. TARGET HOURS
	5. REQUESTED BY (SIGNATURE, TITLE AND DATE)		

6. ATF OFFICER(S) ASSIGNED  
(b)(6) - Lead Investigator

7. ASSIGNED BY (SIGNATURE, TITLE AND DATE)  
(b)(6), Area Supervisor, 02/16/2017

8. PURPOSE/SPECIAL INSTRUCTIONS  
Conduct Firearms Disposition Emphasis Inspection. Refer to IOI Manual, Chapter C – Firearms Inspections and FY 17 Domain Assessment. Conduct 100% inventory and ATF Form 4473 review unless authorized in advanced by Area Supervisor and DIO.

9. INSPECTION RESULTS		<input type="checkbox"/> CHECK IF NO VIOLATIONS, ADJUSTMENTS, ETC		10. TRAVEL EXPENSES (OPTIONAL)	
NO. OF VIOLATIONS	4	NO. OF REFERRALS		2111 - PER DIEM	
NO. OF TECS CHECKS	82	NO. OF TECS HITS		2112 - P.O.A.	
NO. OF TAX ADJUSTMENTS		\$ VALUE OF TAX INCREASES		2113 - COMM. AIR	
		\$ VALUE OF TAX DECREASES		2114 - RENTAL CAR	
NO. OF ASSESSMENTS		\$ VALUE OF ASSESSMENTS		2115 - GPV EXPENSES	
NO. OF CLAIMS		\$ VALUE OF CLAIMS		2116 - MISC.	
NO. OF TAX PERIODS		\$ VALUE OF TAXES VERIFIED		TOTAL \$ FOR INSP.	

11. ATF OFFICER'S RECOMMENDATION  
Submitted by (b)(6) - Industry Operations Investigator

Submitted on: 0 17  
On 4/26/16, IO (b)(6) initiated a Firearms Disposition Emphasis Inspection at the premises of Vandalia Tactical Supply LLC. The inspection covered the period between 4/26/16 to 4/26/17. The inspection disclosed the following: Four violations cited: 1) 27 CFR 478.21a (b)(6) form; 2) CFR 478.124(c) (b)(6) forms; 3) 27 CFR 478.125(e) (b)(6) instance; and 4) 27 CFR 478.39a in (b)(6) instances. All violations were cited on ATF F 5030.5 (ROV). Further inspection disclosed 809 firearms on hand, 740 ATF Forms 4473 on hand/reviewed, and 158 NTN provided by FBI-NICS verified; no discrepancies disclosed. No further field actions taken.

Viols WL ONLY and No Recall Inspection

12. TIME ACCOUNTING DATA			
ATF OFFICER'S NAME (MONTH, YEAR, HOURS)		(b)(6)	
FEB 2017	1.00		
MAR 2017	4.50		
APR 2017	18.00		
MAY 2017	29.00		
ATF OFFICER'S SUBTOTAL	52.50	ATF OFFICER'S SIGNATURE	
TOTAL HOURS	52.50		

13. REVIEW AND ROUTING

REVIEW COMMENTS AND RECOMMENDATION  
Viols WL ONLY and No Recall Inspection

<input checked="" type="checkbox"/> REVIEWED	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> SEE COMMENTS	<input checked="" type="checkbox"/> FINAL DISPOSITION
SIGNATURE AND TITLE (b)(6) - Area Supervisor		(b)(6)	REVIEW DATE 05/08/2017

## Assignment and Report

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	3. PERMIT/LICENSE NUMBER 431113019K04516	4a. TARGET DATE 9/30/2017	4b. TARGET HOURS
	5. REQUESTED BY (SIGNATURE, TITLE AND DATE)		

ROUTING SEQUENCE AND DATE

- ☐ 1. \_\_\_\_\_  
☐ 2. \_\_\_\_\_  
☐ 3. \_\_\_\_\_  
☐ 4. \_\_\_\_\_

CONTROL FILE POSTED DATE \_\_\_\_\_



## Report of Violations

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License/Permit/Registry Number (If any) 431113019K04516		Expiration Date 10/1/2019	Date(s) or Period of Inspection 04/26/2016 through 04/26/2017			

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 1

#### Nature of Violation:

Failure to obtain properly completed ATF F 4473 in (b)(3) - 112 R out of 740 forms examined. On (b)(3) - 112 P form, in Section C, item# 23 - Recertification (2016 revised) was blank.

(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)

Citation: 27 CFR 478.21(a)

#### Date Corrections to be Made:

(If not corrected immediately)

#### Corrective Action to be Taken:

(If not corrected immediately)

IOI (b)(6) advised the licensee to ensure that ATF Form 4473 was complete and accurate prior to transferring firearms to non-licensees in the future. IOI (b)(6) further advised that a secondary review of ATF Forms 4473 be conducted for accuracy prior to completion of the transaction; licensee agreed to comply.

## Report of Violations

### Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

Name of Proprietor <b>Vandalia Tactical Supply LLC</b> <b>Vandalia Tactical</b>	Street Address <b>312 N. Dixie Dr.</b>	City <b>Vandalia</b>	State <b>OH</b>	Zip Code <b>45377-</b>	County <b>Montgomery</b>	Page 2 of 3 Pages
License/Permit/Registry Number (If any) <b>431113019K04516</b>		Expiration Date <b>10/1/2019</b>	Date(s) or Period of Inspection <b>04/26/2016 through 04/26/2017</b>			

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: **2**

#### Nature of Violation:

Failure to obtain properly completed ATF Forms 4473. <sup>(b)(3)-112</sup> [redacted] of 740 forms examined. On <sup>(b)(3)-112</sup> [redacted] forms, in Section A, item 11k was blank. On one form, Section A, item 17 was blank. On <sup>(b)(3)-112</sup> [redacted] forms, Section A, item 21d-1 was blank (2016 revised). And, on <sup>(b)(3)-112</sup> [redacted] form Section A, items 14 & 15 were blank (2016 revised).

**(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)**

Citation: **27 CFR 478.124(c)(1)**

#### Date Corrections to be Made:

*(If not corrected immediately)*

#### Corrective Action to be Taken:

*(If not corrected immediately)*

IOI <sup>(b)(6)</sup> [redacted] advised licensee to ensure that ATF Forms 4473 were complete and accurate prior to transferring firearms to non-licensees. IOI <sup>(b)(6)</sup> [redacted] further advised licensee to slow down and be more attentive when completing Forms 4473 in the future; licensee agreed to comply.



## Report of Violations

### Instructions

Please write firmly with a ball point pen when completing this form. ATF officers will prepare this form in triplicate. The original copy will be given to the proprietor or a responsible representative. The remaining copies will be submitted with the completed inspection report. Supervisors will detach one copy from the completed report for their files.

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License/Permit/Registry Number (If any) 431113019K04516	Expiration Date 10/1/2019	Date(s) or Period of Inspection 04/26/2016 through 04/26/2017				

### Inspection Results

An examination of your premises, records and operations has disclosed the following violations which have been explained to you:

Number: 3

#### Nature of Violation:

Failure to accurately maintain acquisition and disposition record book: In (b)(3) - 112 Public Law 55 125 Stat 552, (b)(6) instance, licensee failed to record the disposition information out of his A&D record book (b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)

Citation: 27 CFR 478.125(e)

Date Corrections to be Made: 06/01/2017

(If not corrected immediately)

Corrective Action to be Taken: IOI (b)(6)

(If not corrected immediately)

IOI (b)(6) cited licensee under 27 CFR 478.125(e) for failure to maintain his A&D Records. IOI also informed licensee that if he could not locate the ATF Form 4473, within 30 days, the firearm should be reported as loss to ATF Tracing Center on ATF F 3310.11., Federal Firearms Licensee Theft/Loss Report; licensee agreed to comply.

Number: 4

#### Nature of Violation:

Failure to notify ATF of missing firearms within 48 hours and completing an ATF Form 3310.11, Federal Firearms Licensee Theft/Loss Report (b)(3) - 112 Public Law 55 125 Stat 552, instances, licensee failed to report missing firearms inventory that he discovered on 2/1/16 to ATF Firearms Tracing Center. However, on 2/1/16, he did report the firearms to local PD (Vandalia Police Department) under Case# 201600004414-000 as missing. Nevertheless, IOI (b)(6) required licensee to report the firearms to ATF Tracing Center during this inspection under incident (b)(3) - 112 Public Law 55 125 Stat 552, licensee complied.

Citation: 27 CFR 478.39a

Date Corrections to be Made:

(If not corrected immediately)

Corrective Action to be Taken: IOI (b)(6)

(If not corrected immediately)

IOI (b)(6) instructed the licensee to immediately report the missing firearms inventory to ATF Tracing Center, complete an ATF Form 3310.11 - Federal Firearms Licensee Theft/Loss Report, and to ensure that each firearms was properly logged out of his A&D Records using ATF Incident# (b)(3) - 112 Public Law 55 125 Stat 552, Licensee willfully complied

I Have Received a Copy of This Report of Violations (Proprietor's signature and title)

Branch Sgt licensee

(b)(6)

ATF IOI

Date

5-4-2017

Date

5/4/17



# FIREARMS INSPECTION REPORT

**Name:** Vandalia Tactical Supply, LLC  
**Trade Name:** Vandalia Tactical

**UI#:** 773015-2017-0362 B1B  
**FFL#:** 4-31-113-01-9K-04516

**Address:** 312 N. Dixie Dr.  
Vandalia, OH 45377

## 1 - Introduction

### Inspection Profile:

On April 26, 2017, Industry Operations Investigator, (IOI) (b)(6) conducted a Firearms Disposition Emphasis Inspection at the premises of Vandalia Tactical Supply, LLC., dba, Vandalia Tactical. The inspection covered the period between April 26, 2016, to April 26, 2017. IOI (b)(6) interviewed licensee representative, Brandon H. Estep, Store Manager. IOI (b)(6) identified Mr. Estep using his Ohio Driver's licenses (b)(6) 8/28/18). Mr. Brandon H. Estep will be referred to hereafter as licensee. No other Federal, State, or local agencies participated in the inspection. No advance notice given.

### Business Profile:

Licensee is a firearms retailer who operates from a commercial location. The site is located in a strip-mall situated in suburban Vandalia, Ohio. From that location, licensee conducts Type 01, Dealer in Firearms, activities.

During this inspection, IOI (b)(6) examined licensee's A&D records. Those records indicated that licensee acquired (b)(4) and disposed of (b)(4) firearms within the last 12 months. Of those, 80 percent were new and the remaining 20 percent were used, with a (b)(4) ratio between handguns and long guns. Licensee's primarily acquires his firearms inventories from (b)(4) (b)(4). Licensee stated that they do not participate in Gun shows; however, they do conduct internet sales using Gunbroker.com; no website owned or maintained.

Furthermore, IOI (b)(6) verified licensee's Ohio Vendor License (# 57-187583), State of Ohio Corporate Filing Certificate under #1472730, EIN# (b)(3) - 26 USC 6103, and local zoning status with (b)(6), Director of Public Service, City of Vandalia Development & Engineering Services; (b)(6) indicated that no zoning issues exist at the premises location.

They do not hold any other ATF Licenses, conducts no other business activities from this location, and does not maintain any off-site storage locations.

# FIREARMS INSPECTION REPORT

**Name:** Vandalia Tactical Supply, LLC  
**Trade Name:** Vandalia Tactical

**UI#:** 773015-2017-0362 B1B  
**FFL#:** 4-31-113-01-9K-04516

Federal Licensing System database (FLS) indicated that licensee acquired the Type 01 license in 2013.

## **Ownership and Control:**

Licensee conducts business as a Limited Liability Corporation. IOI (b)(6) determined that licensee has complete control and ownership of the business; no hidden ownership detected; and no unreported changes were made in the business. All responsible people are correctly shown in the FLS database and no necessary changes or corrections are required.

## **Variance:**

No variance requested or maintained.

## **2 - Recommendation**

Warning Letter, ROV & no recall

## **3 - Inspection History**

This was licensee's first compliance inspection under this license.

**Date and Type of Inspection:** September 17, 2013, Qualification Inspection

**UI#:** 773015-2013-0514 B1B

**Inspection Results:** Application Approved

**Cited Violations:** None

## **4 - Acquisition & Disposition (A&D) Record – Inventory**

The IOI (b)(6) examined licensee's Acquisition & Disposition Record (A&D), the examination disclosed (b)(3) - 112 open A&D entries and 809 firearms on hand in physical inventory. IOI (b)(6) serially traced all firearms to the Acquisition & Disposition records book as well as through audit trials; the serial trace disclosed the following:

(b)(3) - 112 firearm presumably sold but not signed out of A&D Records. The firearm: (b)(3) - 112 Public Law 55 125 Stat 552. Licensee stated that he was sure the

## FIREARMS INSPECTION REPORT

**Name:** Vandalia Tactical Supply, LLC  
**Trade Name:** Vandalia Tactical

**UI#:** 773015-2017-0362 B1B  
**FFL#:** 4-31-113-01-9K-04516

firearm had been sold but, he could not find the form 4473. Therefore, IOI (b)(6) cited licensee under 27 CFR 478.125(e) for failure to maintain his A&D Records in that one instance. IOI also went on to inform licensee that if he could not locate the ATF Form 4473, within 30 days, the firearm should be reported as loss on ATF F 3310.11, Federal Licensee Theft/Loss report form; licensee agreed to comply. Furthermore, licensee submitted (b)(3) theft/loss reports during this inspection. The report involved (b)(3) firearms which licensee failed to report to ATF Tracing Center after an inventory shortage in 2016. On the other hand, licensee did report the firearms to Vandalia Police Department under Case# 201600004414-000 as lost. Nonetheless, IOI cited licensee under 27 CFR 478.39a for his failure to notify ATF of the missing firearms within 48 hours and completing an ATF Form 3310.11, Federal Firearms Licensee Theft/Loss Report under incident# (b)(3) - 112 Public Law 99-128 Stat. 952.

Further examination of A&D record disclosed that the records were in the proper format, all the required information was accurate, and all entries were timely made. IOI (b)(6) went on to trace 50 firearms through audit trial; no discrepancies disclose. No trafficking issues relating to the acquisition and disposition of firearms, no discovery of obliterated serial numbers or illegal firearms activities disclosed. **(Reference# 13 - Violations# 3 & 4, Worksheet# 1, Exhibits# 7 & 8)**

**Licensee's standard operating procedures relevant to the A&D record and inventory:** Licensee verifies the required marking prior to recording the firearms information into the A&D record when acquiring firearms. Upon selling firearms and after verifying the accuracy of the ATF F 4473, licensee logs the firearms disposition information out of their A&D record book.

**Internal Controls:** In addition to window/door bars, licensee also has an alarm system with motion detectors and surveillance cameras which monitor the premises. Licensee does not have a procedural manual but does conduct secondary reviews of ATF Forms 4473 and provides gun locks with every handgun sold.

### **5 - ATF Forms 4473 – NICS & Other Dispositions**

IOI (b)(6) examined ATF Form 4473 on file for the inspection period. The period covered from April 26, 2016 to April 26, 2017. The examination disclosed 740 ATF Forms 4473, maintained in chronological order, on file. IOI (b)(6) examined all forms. The examination disclosed two violations. The violations involved 1) 27 CFR 478.21(a) in (b)(6) instance and 2) 27 CFR 478.124(c)(1) (b)(6) instances. All violations were cited on ATF Form 5030.5.

## FIREARMS INSPECTION REPORT

**Name:** Vandalia Tactical Supply, LLC  
**Trade Name:** Vandalia Tactical

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Further investigation disclosed that licensee transfers firearms to law enforcement officials for official duty purposes and to other FFLs. All firearms transferred to LE for official duty purposes were completed on agency letterheads and copies of FFL licenses were obtained for all firearms transferred to other FFL. In both cases, the A&D record book was properly notated. No trafficking issues relating to purchasers of firearms disclosed. On March 13, 2017, IOI (b)(6) acquired the FFL audit log verification, reflecting the period of January 13, 2017 to March 13, 2017. The log disclosed that FBI-NICS provide 158 responses to licensee during the stated time period; 154 proceeds, one open, and four denials. IOI (b)(6) verified all NTN to their corresponding ATF Form 4473; no discrepancies disclosed.

**Licensee standard operating procedures relevant to ATF Forms 4473 completion and other dispositions:** Upon transferring firearms, licensee requires the purchasers to complete ATF Forms 4473. Once the forms are completed, NICS background checks are initiated. If approved, firearms are transferred; if delayed, the firearms are held until FBI-NICS gives either an approval date or three business days has elapse; however, if denied, firearms are not transferred and purchasers are given a NICS Denial Appeal Form which provide instructions on how to appeal the NICS-denial response. Note – the examination of ATF Forms 4473 disclosed that licensee accepts the Ohio CCW Permit issued after 3/27/15 around thirty-five percent (35%) of the time. **(Reference 13- Violations# 1& 2; Worksheet# 2, and Exhibits# 5 &6.)**

### **6 – Multiple Sales**

On March 13, 2017, IOI (b)(6) acquired the Violent Crime Analysis Branch (VCAB) Report. The report covered the period of March 13, 2014 to March 14, 2017. The report disclosed that licensee was associated with (b)(3)-(1) multiple handgun sales during that time period involving (b)(3)-(1) firearms. IOI (b)(6) did not identify any unreported multiple handgun sales during this inspection.

### **7 – Suspicious/Prohibited Purchasers**

IOI (b)(6) did not identify any possible traffickers, straw purchasers or suspicious buyers during the inspection. IOI (b)(6) selected forty-two (42) computerized criminal history checks for querying purposes; no hits were disclosed. No referrals generated as a result of the queries.

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### **8 – Trace Activity**

On March 13, 2017, (b)(6) acquired the VCAB Report. The report covered the aforementioned period and disclosed that licensee was associated with five successful firearm traces; three of which occurred within the last 12 months; no unsuccessful traces disclosed. IOI (b)(6) also conducted a secondary market analysis on 40 previously owned firearms; no hits were disclosed.

### **9 - NFA/Importer/Collector/Manufacturer**

The investigation disclosed that licensee does not conduct any importation, collection, NFA or manufacturing activities.

### **10 – Referrals**

No referrals generated during this inspection.

### **11- Other**

IOI (b)(6) observed the Youth Handgun Safety Act poster and notices on hand. The poster was posted and the notices were being distributed to non-license handgun purchasers; the inspection did not disclose any other noteworthy findings.

On April 27, 2017, IOI (b)(6) determined no conflicts existed to conduct this inspection: Federal Licensing System database (FLS) disclosed no adverse actions taken under previous FFL held by licensee (4-31-01182); N-Force disclosed no active or pending ATF Criminal Enforcement (CE) investigations into licensee; Cincinnati I Field Office and Columbus II Crime Gun Intelligence Center (CGIC) disclosed no potential ATF CE investigations into licensee; and The National Crime Information Center (NCIC) and Ohio Law Enforcement Gateway (OHLEG) queries of Licensee disclosed no prohibiting criteria.

### **12 - Closing Actions**

On May 4, 2017, IOI (b)(6) held a closing conference with RP Brandon Estep. During

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the close, IOI (b)(6) discussed the cited violations, inspection findings, other regulatory issues, and the Acknowledgement of Federal Firearms Regulations with licensee. At the conclusion, licensee signed and dated both the ROV and Acknowledgement. IOI (b)(6) provided RP a copy for his records. No additional reference materials were provided and no further field actions taken.

### 13 – Violations

#### 1) 27 CFR 478.21a

##### Nature of violation:

Failure to obtain properly completed ATF F 4473 in [REDACTED] out of 740 forms examined. On one form, in Section C, item# 23 (Recertification) Form 4473 revised 2016 was blank.

[(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)]

##### Licensee's response:

Licensee stated that the omission was due to an oversight and neglect on his part. He apologized and said that he will slow down and be more attentive in the future when forms are being completed.

##### Corrective action:

IOI (b)(6) advised the licensee to ensure that ATF Form 4473 was complete and accurate prior to transferring firearms to non-licensees in the future. IOI (b)(6) further advised that a secondary review of ATF Forms 4473 be conducted for accuracy prior to completion of the transaction; licensee agreed to comply.

(Reference Worksheet# 2 and Exhibit# 5)

#### 2) 27 CFR 478.124(c)(1)

##### Nature of violation:

Failure to obtain properly completed ATF Forms 4473 [REDACTED] out of 740 forms examined. [REDACTED] forms, in Section A, item 11k was blank. [REDACTED] form, Section A,

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items 17 was blank. (b)(3) - 112 Public L forms, Section A, item 21d-1 was blank (2016 revised).  
And, (b)(3) - 112 Public L form Section A, items 14 & 15 were blank (2016 revised).

(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)

### Licensee's response:

Licensee stated that only two to three employee are in the shop at one time and that sometime it gets so busy that areas on the ATF Forms 4473 are overlooked. He apologized and stated that they will slow down and be more attentive with completing ATF Forms 4473 in the future.

### Corrective action:

IOI (b)(6) advised licensee to ensure that ATF Forms 4473 were complete and accurate prior to transferring firearms to non-licensees. IOI (b)(6) further advised licensee to slow down and be more attentive when completing Forms 4473 in the future; licensee agreed to comply.

IOI conducted NCIC/NLETS queries on all individuals, no hits were disclosed.

**(Reference Worksheet# 2 and Exhibits# 6)**

### **3) 27 CFR 478.125 (e)**

### Nature of violation:

Failure to accurately maintain acquisition and disposition book. In (b)(3) - 112 Public L instance, licensee failed to record the disposition information out of his A&D record book for a (b)(3) - 112 Public Law 55 125 Stat 552, (b)(6).

### Licensee's response:

Licensee stated that he was sure the firearm had been sold but could not find the form

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### Corrective action:

IOI (b)(6) cited licensee under 27 CFR 478.125(e) for failure to maintain his A&D Records. IOI also informed licensee that if he could not locate the ATF Form 4473, within 30 days, the firearm should be reported as loss on ATF F 3310.11., Federal Firearms Licensee Theft/Loss Report; licensee agreed to comply.

(Reference Worksheet# 1 and Exhibit# 7)

### 4) 27 CFR 478.39a

### Nature of violation:

Failure to notify ATF of the missing firearms within 48 hours and completing an ATF Form 3310.11, Federal Firearms Licensee Theft/Loss Report (b)(3) - 112 Public instances, licensee failed to report missing firearms inventory that occurred on 2/1/16 to ATF Firearms Tracing Center. However, licensee did report the firearms to local PD (Vandalia Police Department) under Case# 201600004414-000 as missing firearms inventory. Nonetheless, IOI (b)(6) required licensee to report the firearms to ATF Tracing Center during this inspection under incident# (b)(3) - 112 Public Law 55 125 Stat 552.

**Acquisition Date:    Type    Manufacturer    Model    Caliber    Serial Number**

(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)



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(b)(3) - 112 Public Law 55 125 Stat 552, (b)(6)

### Licensee's response's:

Licensee stated that although he correctly reported the missing firearms inventory to Vandalia Police Department on 2/1/16 under Case# 201600004414-000, he forgot to follow-up with a report to ATF Tracing Center during that time. Licensee apologized and stated that, from now on, he will follow proper protocol and report any missing firearms inventory to ATF Tracing Center as well as Vandalia Police Department during the time of discovery.

### Corrective action:

IOI (b)(6) instructed the licensee to immediately report the missing firearms inventory to ATF Tracing Center, complete an ATF Form 3310.11 - Federal Firearms Licensee Theft/Loss Report, and to ensure that each firearms was properly logged out of his A&D Record using ATF Incident (b)(3) - 112 Public Law 55 125 Stat 552. Licensee willfully complied.

(Reference Exhibits# 8)

X

(b)(6)

Industry Operations Investigator

# FIREARMS INSPECTION REPORT

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5. Violation of 27 CFR 478.21a, (b)(3) - 112 Pub instance
6. Violation of 27 CFR 478.124(c) (1), (b)(3) - 112 Pub instances
7. Violation of 27 CFR 478.125(e), (b)(3) - 112 Pub instance
8. Violation of 27 CFR 478.39a, (b)(3) - 112 Pub instances
9. Corporate Documentation
10. Site Location



U.S. Department of Justice

Bureau of Alcohol, Tobacco,  
Firearms and Explosives

550 Main Street, Room 8507  
Cincinnati, OH. 45202

MAY 08 2017

www.atf.gov

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**CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Vandalia Tactical Supply, LLC.  
Vandalia Tactical  
312 N. Dixie Dr.  
Vandalia, OH 45377

Dear Mr. Bill Jerrett & Brandon Estep:

During a recent inspection at your firearms business covering the period of April 26, 2016, to April 26, 2017, you were cited for a violation of Title 27, Code of Federal Regulation, Part 478. A copy of the Report of Violation, ATF F 5030.5, issued at the time of the inspection is enclosed.

The violation was fully explained to you or your designated responsible person by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Industry Operations Investigator. You or your responsible person indicated that you understood the requirements of the firearms laws and regulations, and that corrective actions would be taken to eliminate future violations.

The records you are required to maintain and the business operations you conduct are important to law enforcement in our continuing efforts to reduce violent crime and protect the public. It is essential that you comply with all Federal laws and regulations that govern your firearms business. This is critical to carrying out our mission to protect the public and to ensure that criminals do not gain access to firearms. ATF appreciates the efforts you and other industry members make in this area. We look forward to continuing to work with you in that regard.

Mr. Bill Jerrett & Brandon Estep

You are reminded that retention of your Federal firearms license is conditioned upon your compliance with Federal laws and regulations. Any further violations, either repeat or otherwise, could be viewed as willful and may result in the revocation of your license. Please ensure that future compliance is achieved.

Should you have any questions regarding this matter, please contact IOI (b)(6)  
(b)(6)

Sincerely,

(b)(6)

Area Supervisor

Cc: Federal Firearms Licensing Center  
Cincinnati II Field Office  
Correspondence File